

**A RESOLUTION BY
TRANSPORTATION COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CIRCLE D ENTERPRISES, LLC, FOR PROJECT NUMBER FC-3007000021, TECHNICAL SUPPORT CAMPUS PHASE II, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$1,283,514; ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 574001 R21E01069999 (AIRPORT RENEWAL AND EXTENSION FUND) (FACILITIES OTHER THAN BUILDINGS) (GENERAL IMPROVEMENTS).

WHEREAS, the City of Atlanta (the "City") solicited bids for Project Number FC-3007000021, Technical Support Campus Phase II, on behalf of the Department of Aviation; and

WHEREAS, the Aviation General Manager and Chief Procurement Officer have recommended that the Contract for this Project be awarded to, Circle D Enterprises, LLC, in an amount not to exceed \$1,283,514.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor is authorized to execute a Contract with Circle D Enterprises, LLC on behalf of the Department of Aviation, in an amount not to exceed \$1,283,514 for Project No. FC-3007000021, Technical Support Campus Phase II.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare the Contract for execution by the Mayor, to be approved by the City Attorney as to form.

BE IT FINALLY RESOLVED, that the Contract will not become binding on the City and the City will incur no liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved by the City Attorney as to form and delivered to Circle D Enterprises, LLC.

BE IT FINALLY BE RESOLVED, that all contracted work will be charged to and paid for from Fund Account and Center Number 2H21 574001 R21E01069999 (Airport Renewal and Extension Fund) (Facilities Other Than Buildings) (General Improvements).

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview:

Caption:

Council Meeting Date:

Requesting Dept.:

FAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to authorize the Mayor to execute an appropriate Contractual Agreement.

2. Please provide background information regarding this legislation.

The scope of this project is to furnish all labor, equipment, materials, services and supervision necessary to complete the renovations and construction of additional interior and exterior improvements to the Tech Campus facility on the Airport South Loop Road. The work as outlined in the appropriate technical specifications and drawings herein includes but is not limited to: replacement of rooftop mechanical units, repairs to the building's existing roofing system, modifications of the existing roof and site drainage system, replacement and repairs to the building's storefront windows and glass block walls, replacement of ceiling tiles and carpeting through-out the facility, construction of an outdoor canopy and fabrication and installation of a security drainage grate.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Construction Agreement
- (b) **Source Selection:** Sealed Bid
- (c) **Bids/Proposals Due:** 07/11/07
- (d) **Invitations Issued:** 06/17/07
- (e) **Number of Bids:** 2

- (f) **Proposals Received:** 07/25/07
- (g) **Bidders/Proponents:** Circle D Enterprises - \$1,283,514.00, LLC and CDB Construction - \$1,587,414.00
- (h) **Term of Contract:** 120 Calendar Days

4. Fund Account Center (*Ex. Name and number*):

Fund: 2H21 **Account:** 574001 **Center:** R21E01069999

5. Source of Funds: *Example: Local Assistance Grant* City Contributions

6. Fiscal Impact: \$1,283,514.00

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery:

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Marsha Love-Brown, Planning and Development, 404-530-5526.




Shirley Franklin
Mayor

Benjamin R. DeCosta
Aviation General Manager

DATE: August 2, 2007

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Benjamin R. DeCosta, Aviation General Manager
Department of Aviation 

SUBJECT: FC-3007000021- Technical Support Campus Phase II - Recommendation
for Award

Upon completion of our review of the Bid Evaluation Package for the above referenced project, two eligible bids were submitted.

Circle D Enterprises, LLC Construction was deemed the lowest, most responsive, responsible bid in the amount not to exceed One Million Two Hundred Eighty Three Thousand Five Hundred Fourteen Dollars (\$1,283,514.00). Bid evaluation spreadsheets are attached for your information.

If additional information is needed, please contact Lisa Bausley-Williams at (404) 530-2428.

BCD/lbw


Attachments

c: F. Rucker
A. Orr
L. Grant
L. Page
A. Williams
L. Page
M. Love-Brown
L. Manigault
File



MEMORANDUM

To: Lepora J. Manigault, Ph.D.
Procurement Officer

From: John (Andy) Orr 
Director of Contracts

Date: July 31, 2007

Subject: **FC-3007000021 – Technical Support Campus Phase II
Recommendation for Award**

We have completed our review of the Bid Evaluation Package for the above referenced project as provided by the Department of Procurement on July 25, 2007.

The two eligible bids, as determined by the Office of Contract Compliance and Department of Procurement, were included in the package, which included Circle D Enterprises, LLC and CDB Construction. Circle D Enterprises, LLC submitted the apparent low responsive and responsible bid in the amount of One Million Two Hundred Eighty Three Thousand Five Hundred Fourteen Dollars (\$1,283,514.00). Circle D Enterprises, LLC had a few minor deficiencies associated with their bid submittal, which are listed on the Bid Tab Sheet attached.

Based on our review of the documentation, the positive recommendation from the Technical Support Campus Phase II Project Manager, and in accordance with City of Atlanta Code Section 2-1188 Competitive Sealed Bidding, Subsection (k) Award, we recommend award of Project Number 3007000021, Technical Support Campus Phase II, to the lowest responsive and responsible bidder, Circle D Enterprises, LLC in an amount not to exceed \$1,283,514.00. The Department of Aviation has declined Additive Alternate #2. Funding for this project has been appropriated and is contained in Fund Account and Center Number 2H21-574001-R21E01069999 - Airport Renewal & Extension Fund / Facilities Other than Buildings / General Improvements.

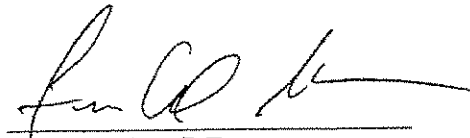
The Engineer estimate for this project was \$1,055,243.00.

We have attached the bid evaluation spreadsheets for your information and use.

We have submitted the legislative package for award of this Contract to Circle D Enterprises, LLC so as to be considered at the August 20, 2007 Council session. We have also initiated a request to process the Requisition.

If you have any questions or require additional information please contact me at 404-530-5698.

Concur:



Frank Rucker, P.E.

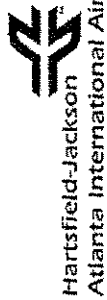
Director of Engineering - Planning & Development

cc: Frank Rucker
Leonard Grant
Anita Williams
Les Page
Marsha Love-Brown
Document Control

PROJECT NO. 3007000021
 Technical Support Campus Phase II
 BID TAB SHEET

Date Prepared: 7/30/2007

BIDDERS		Circle D Enterprises, LLC	CBB Construction, Inc.
TOTAL BASE BID WITH CORRECTIONS		\$ 1,283,514.00	\$ 1,587,414.00
CONTRACTOR'S BID TOTAL WITHOUT CORRECTIONS		Y=Yes N=NO	Y=Yes N=NO
BID SUBMITTALS			
Agreement - Signed and Sealed / Notarized Submitted		Y-1	Y
1	Bid Form - submittal shall show amounts for both Base Bid and Alternate and shall be signed and sealed by the bidder. All dollar amounts must be both in writing AND figures and represent prices for the published scope of work without exceptions.	Y	Y-5
2	Acknowledgement of each Addendum	Y	N
3	Bid Bond	Y-2	Y-6
4	The Power of Attorney for the attorney-in-fact signing the Bid Guarantee.	Y	Y
5	Insurance Coverage and Bonding Capacity	Y	Y
6	Letter from Insurance Company	Y	Y
7	Non-Collusion Affidavit	Y	Y
8	Non-Gratuity Affidavit	Y	Y
9	Authorization to Transact Business	Y	Y
10	Exhibit C	Y	Y
11	Form A - Schedule of Quantities and Prices	Y	Y-7
12	Form A-1 - Schedule of Unit and Lump Sum Prices	Y	Y-8
13	Form B - Lower - Tier Experience Statement	Y-3	Y
14	Form C - Preliminary Contract Schedule	Y	Y
15	Form D - Project Organization and Work Plan	Y	Y
16	Form F - Safety Program, Safety and Health History	Y	Y
17	Form G - Resumes of Key Personnel	Y	Y
18	Form I - Work in Progress	Y	Y
19	Form J - Experience Statement	Y	Y
20	Appendix A: Office of Contract Compliance Requirements	DOP	DOP
21	EBO - Forms 1, 2 & 3	DOP	DOP
22	EBO - Certificate	DOP	DOP
23	Appendix B: Insurance/Bonding Requirements	DOP	DOP
24	Appendix C: Contractor's Disclosure Form and Questionnaire	Y	Y
25	Appendix D: Local Bidder Preference Program Certification	Y-4	Y
26	Appendix E: Construction Safety & Health Plan	Y	Y
27			
Notes			
1	Agreement submitted, but not signed and sealed		
2	Bid Bond submitted is not on City of Atlanta bid bond form and identifies a different project		
3	Form B - Lower-Tier Experience Statement is incomplete		
4	Form is incomplete		
5	Bid Form not completed as instructed. The bid form does not include bid values in words.		
6	Bid Bond amount not indicated		
7	Amount not written out in words		
8	Amount in Form A-1 is in error by \$900.00		



CITY OF ATLANTA
DEPARTMENT OF AVIATION
HARTSFIELD-JACKSON ATLANTA INTERNATIONAL AIRPORT

PROJECT TITLE: Technical Support Campus Phase II
Project WBS No: D-07.90.009
CONTRACT NO: FC-3005007891; AIP NO.:
BIDS OPENED: July 25, 2007

CERTIFIED TRUE AND CORRECT TABULATION OF BIDS

BY: [Signature] DATE: 7/25/07

BIDS REVIEWED BY: Bill Kraus
TAB. PREPARED BY: M. Jackson
TAB. CHECKED BY: A. Johnson
DATE: 26-Jul-06

BID TABULATION

Item No.	Description	Qty	U/M	CDB Construction, Inc.			Circle D Enterprises, LLC			Engineer's Estimate		
				Unit Price in Bid Form	Amount in Bid Form	Corrected Amount	Unit Price in Bid Form	Amount in Bid Form	Corrected Amount	Unit Price	Amount	Notes
SP-1-1	MOBILIZATION	1	LS	50,000.00	50,000.00	50,000.00	200,000.00	200,000.00	200,000.00	73,504.00	73,504.00	
SP-2-1	MISCELLANEOUS MODIFICATIONS	1	ALLOW	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	
SP-3-1	STRUBBERY REPLACEMENT	1	ALLOW	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	
SP-6-1	TECHNICAL SUPPORT CAMPUS PHASE II	1	ALLOW	1,354,014.00	1,354,014.00	1,354,014.00	876,156.00	876,156.00	876,156.00	759,809.00	759,809.00	
SP-7-1	PROJECT SIGN	1	LS	1,000.00	1,000.00	1,000.00	1,304.00	1,304.00	1,304.00	385.00	385.00	
07130	ROOF REPAIR	1	ALLOW	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	
08413	ALUMINUM-FRAMED ENTRANCES AND DRAINAGE OUTLET SECURITY DEVICE	1	ALLOW	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	
DRAWING DS1.2	DRAINAGE OUTLET SECURITY DEVICE	1	LS	1,000.00	1,000.00	1,000.00	10,431.00	10,431.00	10,431.00	8,507.00	8,507.00	
DRAWING DS1.1	DRAINAGE OUTLET SECURITY DEVICE FENCE	1	LS	5,000.00	5,000.00	5,000.00	3,042.00	3,042.00	3,042.00	0.00	0.00	
DRAWING L1.1	LANDSCAPE PLAN	1	LS	10,000.00	10,000.00	10,000.00	27,081.00	27,081.00	27,081.00	48,538.00	48,538.00	
Total Base Bid =>				1,507,414.00	1,507,414.00	1,507,414.00	1,283,514.00	1,283,514.00	1,283,514.00	1,055,243.00	1,055,243.00	
Additive Alternate No.1, Contractor's Insurance Cost				9,000.00	9,000.00	9,000.00	23,885.00	23,885.00	23,885.00			
Additive Alternate No.2, Technical Support Campus Phase II Pavillion Cost				100,000.00	100,000.00	100,000.00	94,042.00	94,042.00	94,042.00			
Note:				Amount in Bid Form is in error by \$900.00						Note: The Engineer's Estimate is based on the last estimate prepared and submitted to the design team and not on the final bid documents. Adjustments were made to the Engineer's Estimate to account for items which were later made allowances.		



CITY OF ATLANTA

SUITE 1700

55 TRINITY AVENUE, SW

ATLANTA, GA 30303

(404) 330-6010 Fax: (404) 658-7359

Internet Home Page: www.atlantaga.gov

Shirley Franklin
Mayor

OFFICE OF CONTRACT COMPLIANCE

Hubert Owens

Director

howens@atlantaga.gov

MEMORANDUM

TO: Adam L. Smith Esq.,
Chief Procurement Officer

FROM: Hubert Owens
Director – Office of Contract Compliance

RE: FC 3007000021, Technical Support Campus Phase II

DATE: August 10, 2007

CITY OF ATLANTA
DEPT. OF PROCUREMENT
01 AUG 10 AM 11:24

The Office of Contract Compliance has evaluated two (2) bids for minority and female business enterprise participation. The proponents are eligible under Section 2-1449(a) (2) (C). The proponents have both been deemed responsive by the Office of Contract Compliance. For your information, the proponents has committed to utilizing M/FBEs as indicated below:

Circle D Enterprises, LLC

CSC (Carpet Sales & Consulting)	AABE	1.00%
DJL (Damian J Lopez)	AABE	1.20%
Ebony Glass	AABE	2.00%
Landers	AABE	7.00%
Worthy Concrete Services	AABE	2.20%
F & S Mechanical	FBE	23.00%
C & C Fencing	FBE	1.00%
Total Participation		37.40%

CDB Construction, Inc.

Mc Mullen Group	AABE	29.00%
Ronnie Askew	AABE	20.00%
C J Hearne Construction	FBE	8.00%
Total Participation		57.00%

If you have questions, please contact me at (404) 330-6013 or Alberto Aponte at (404) 330-6010.

cc: File
Les Page, DOP

MR. LES PAGE
CONTRACTING OFFICER

TECHNICAL SUPPORT CAMPUS PHASE II

TOTAL # OF BID SUBMITTALS: 2

[illegible]

Legislative White Paper

Committee of Purview: **TRANSPORTATION**

Caption: **A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIRCLE D ENTERPRISES FOR FC-3007000021, TECHNICAL SUPPORT CAMPUS PAHSE II ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED EIGHTY THREE THOUSAND FIVE HUNDRED FOURTEEN DOLLARS AND ZERO CENTS (\$1,283,514.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 (AIRPORT RENEWAL AND EXTENSION FUND) 574001 (FACILITIES OTHER THAN BUILDINGS) R21E01069999 (GENERAL IMPROVEMENTS); AND FOR OTHER PURPOSES.**

Council Meeting Date: September 12, 2007

Legislation Title: A Resolution authorizing the Mayor to enter into a contract with Circle D Enterprises for FC-3007000021, Technical Support Campus Phase II.

Requesting Dept.: Department of Aviation

Contract Type: Construction

Source Selection: Sealed Bid

Bids/Proposals Due: July 25, 2007

Invitations Issued: 80

**Number of Bids/
Proposals Received:** 2

Bidders/Proponents:	Circle D Enterprises, LLC.	\$1,283,514.00
	<i>Hebrew L. Dixon, III, President</i>	
	CDB Construction	\$1,587,414.00

Justification Statement: This project will support the renovation, repairs and expansion of existing office space to provide a safe, healthy and efficient working environment for the staff the the Hartsfield-Jackson Technical Support Campus.

Background: The scope of this project is to furnish all labor, equipment, materials, services and supervision necessary to complete the renovations and construction of additional interior and exterior

improvements to the Tech Campus facility on the Airport South Loop Road. The work as outlined in the appropriate technical specifications and drawings herein includes but is not limited to: replacement of rooftop mechanical units, repairs to the building's existing roofing system, modifications of the existing roof and site drainage system, replacement and repairs to the building's storefront windows and glass block walls, replacement of ceiling tiles and carpeting through-out the facility, construction of an outdoor canopy and fabrication and installation of a security drainage grate.

Fund Account Center:	2H21 574001 R21E01069999
Source of Funds:	Airport Renewal and Extension Fund; Facilities other than Buildings; and General Improvements.
Fiscal Impact:	\$1,283,514.00
Term of Contract:	120 calendars days.
Contact Number:	FC-3007000021
Related Legislation:	N/A
Prepared By:	Mr. Leslie H. Page, Contracting Officer

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Anita Williams

Contact Number: 404-530-6600

Originating Department: Aviation

Committee(s) of Purview: Transportation

Chief of Staff Deadline: 8/24/07

Anticipated Committee Meeting Date(s): 9/12/07

Anticipated Full Council Date: 9/17/07

Commissioner Signature: McD.

Chief Procurement Officer Signature: G. Dan Johnson

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH CIRCLE D ENTERPRISES, LLC, FOR PROJECT NUMBER FC-3007000021, TECHNICAL SUPPORT CAMPUS PHASE II, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$1,283,514; ALL CONTRACTED WORK TO BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 574001 R21E01069999 (AIRPORT RENEWAL AND EXTENSION FUND) (FACILITIES OTHER THAN BUILDINGS) (GENERAL IMPROVEMENTS).

FINANCIAL IMPACT (if any) \$1,283,514

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)

Received by Mayor's Office: 9/27/07 N.S. Reviewed by: [Signature]
(date) (date)

Submitted to Council: _____
(date)